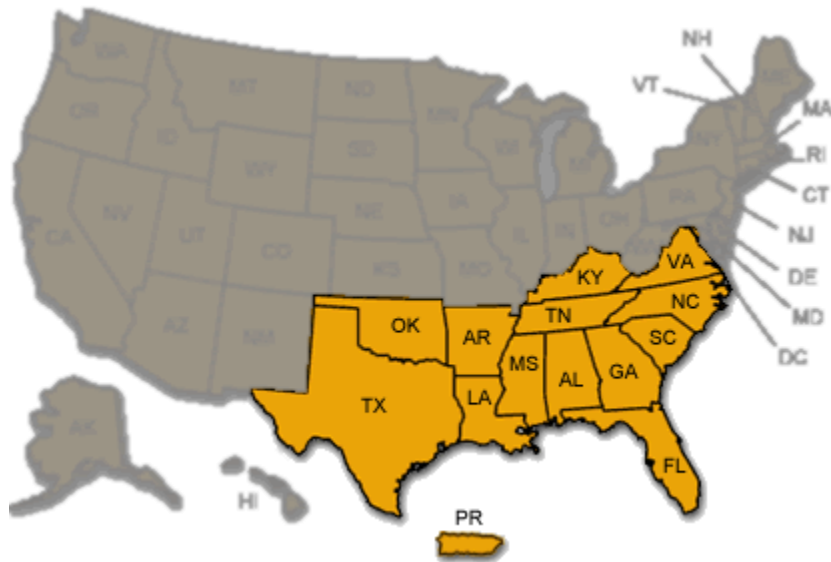


SOUTHERN PLANT BOARD



SPB'S HANDBOOK

Revised: November 8, 2023



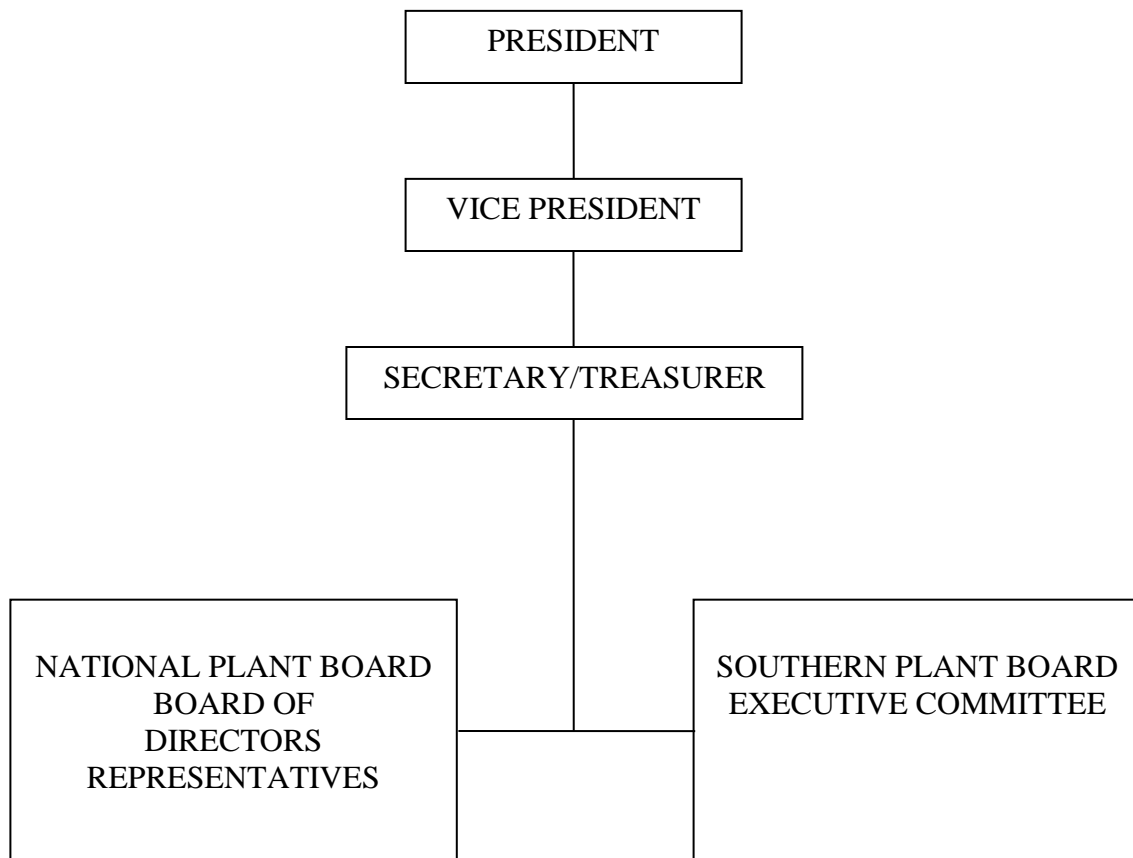
SOUTHERN PLANT BOARD HANDBOOK

TABLE OF CONTENTS

Southern Plant Board	
Organizational Chart	3
Member States, Commonwealths, Territories & Representatives	4
Southern Plant Board Officers	5
Southern Plant Board Constitution / By-Laws	6-9
Job Descriptions	
President	9
Vice President	10
Secretary / Treasurer	11
Local Arrangements Contact.....	11
Southern Plant Board Committees and Responsibilities	
Resolution Committee.....	12
Nominating Committee	12
Awards and Necrology Committee	12
Auditing Committee	13
2024 Committees.....	14-15
Honors and Awards	
National Association of State Departments of Agriculture (NASDA) Honor Award Southern Plant Board Nominees and Recipients	16
USDA APHIS PPQ Administrative Award Southern Plant Board Nominees and Recipients	17
Carl Carlson Distinguished Achievement Award Southern Plant Board Nominees and Recipients	18
Past Meeting Locations	
Southern Plant Board	19
National Plant Board	20
Past SPB Officers.....	21-22
Annual Duties of Executive Committee Members.....	23



SOUTHERN PLANT BOARD ORGANIZATIONAL CHART





SOUTHERN PLANT BOARD MEMBER STATES, COMMONWEALTHS, TERRITORIES, AND REPRESENTATIVES

ALABAMA

Christel Stewart*

NORTH CAROLINA

Joy Goforth*

ARKANSAS

Mark Stoll*

OKLAHOMA

Kenny Naylor*

FLORIDA

Dr. Trevor Smith*

PUERTO RICO

Alex Muñoz-Lasalle*

GEORGIA

Mike Evans*

SOUTH CAROLINA

Steven Long*

KENTUCKY

Dr. Reddy Palli*
Joe Collins

TENNESSEE

Anni Self*

LOUISIANA

Tina Peltier*

TEXAS

Dr. Awinash Bhatkar*

MISSISSIPPI

Kacey Watson*

VIRGINIA

David Gianino*
Larry Nichols

*SPRO (State Plant Regulatory Official)



SOUTHERN PLANT BOARD OFFICERS 2023-2025

PRESIDENT

Awinash Bhatkar, Texas

VICE PRESIDENT

Kenny Naylor, Oklahoma

SECRETARY/TREASURER

David Gianino, Virginia

NATIONAL PLANT BOARD – BOARD OF DIRECTORS

SPB President: Awinash Bhatkar, Texas
At-Large Delegate: Kenny Naylor, Oklahoma
Alternate: David Gianino, Virginia

EXECUTIVE COMMITTEE

President: Awinash Bhatkar, Texas
Vice President: Kenny Naylor, Oklahoma
Secretary/Treasurer: David Gianino, Virginia
Immediate Past SPB President: Ansel Rankins, Louisiana



CONSTITUTION AND BY-LAWS

Southern Plant Board Constitution

Article I.

Section 1. **NAME:** This organization shall be known as the Southern Plant Board.

Section 2. **MEMBERS:** The Southern Plant Board membership shall be composed of the official plant regulatory agencies of the following states, commonwealths, and/or territories:

- | | |
|-------------|----------------|
| Alabama | North Carolina |
| Arkansas | Oklahoma |
| Florida | Puerto Rico |
| Georgia | South Carolina |
| Kentucky | Texas |
| Louisiana | Tennessee |
| Mississippi | Virginia |

Each member state, commonwealth, and/or territory may at the discretion of the chief regulatory officer appoint a second Southern Plant Board representative to assist and participate in Board activities or functions. The membership shall be eligible to serve as Southern Plant Board officers or committee representatives provided all other provisions of the Constitution are complied with. A state, commonwealth, or U.S. territory may request to join the Southern Plant Board, by paying the annual dues, designating a responsible regulatory officer to serve as the Southern Plant Board representative and participate in activities and functions as a member in good standing. Members are expected to be active in proceedings of the Southern Plant Board. Members are responsible for submitting dues annually.

Section 3. **DUES:** Members of the Southern Plant Board must pay dues annually by March 1, to provide enough time for the Secretary Treasurer to submit annual dues to the National Plant Board. If dues are not paid by a member, or if a member is unable to pay their dues, they may submit a formal request to the Southern Plant Board Officers for support. The Southern Plant Board membership may decide, through a three-fourths majority vote to pay for the state or territory's membership dues. If dues are not paid for a state, commonwealth, and/or territory for a period of three consecutive years, the Southern Plant Board may consider that member not to be in good standing. This status may lead to the state, commonwealth, or territory no longer being a voting member state of the Southern Plant Board.

Article II.

Section 1. **PURPOSE:** The purpose of this organization shall be to promote better understanding and efficiency in the administration of laws and other written instruments of regulatory authority between states to protect the agricultural and horticultural industries on state, national or international levels.

Article III.

Section 1. **VOTING:** In the transaction of Southern Plant Board official business, each member shall be entitled to one vote per state, commonwealth, and/or territory which is to be cast by the chief



plant pest control regulatory official or their authorized representative from their own state, commonwealth, and/or territory.

Section 2. **QUORUM:** A quorum shall consist of a number of members representing majority of the member states, commonwealths, and/or territories.

Section 3. **CONDUCT OF MEETINGS:** All meetings of the Southern Plant Board shall be conducted in accordance with Robert’s “Rules of Order” except when there is conflict with this constitution and bylaws, in which case the constitution and bylaws shall prevail.

Article IV.

Section 1. **OFFICERS:** The officers of this organization shall consist of a president, vice president and secretary/treasurer, to be elected annually for a maximum of two years, or until their successors are elected and qualified. Officers are eligible for reelection. All officers shall, on expiration of their terms, surrender to their successors all Southern Plant Board property.

Section 2. **VACANCIES AND SUCCESSION OF OFFICERS:** In the event an officer of this organization is no longer qualified or able to serve, creating a vacancy, the Nominating Committee has the responsibility for providing the name of an individual to fill the resulting vacancy. This name shall be reviewed and confirmed by the Executive Board. Should the President vacate the office prior to the completion of the current term, the Vice-President shall assume the office of the President. The name provided will assume the role of Secretary/Treasurer. Likewise, the same sequence will be incorporated with either the loss of the Vice-President or Secretary/Treasurer. Any individual vacating an officer position also relinquishes any position of the National Plant Board – Board of Directors.

Section 3. **NATIONAL PLANT BOARD-BOARD OF DIRECTORS:** All Southern Plant Board members in good standing are eligible for membership with the National Plant Board. Good standing status is achieved by paying the annual membership dues, routine communication and involvement with Southern Plant Board members and the Executive Committee during in-person meetings, conference calls or virtual meetings, and being responsive to plant protection activities involving the respective state or territory, such as plant pest emergencies or trace events. The Southern Plant Board president shall serve as a delegate representing the Southern Plant Board on the National Plant Board-Board of Directors. There shall be elected one at-large delegate to represent the Southern Plant Board on the National Plant Board-Board of Directors. The at-large delegate is eligible for re-election. The third delegate shall be the Southern Plant Board member currently serving as an officer/immediate past president of the National Plant Board. If this delegate resigns from service, the Southern Plant Board president shall appoint a replacement delegate until members elect a permanent replacement. In the event a duly authorized delegate to the National Plant Board-Board of Directors cannot attend a scheduled meeting, then the president of the Southern Plant Board shall designate an alternate attendee.

Section 4. **EXECUTIVE COMMITTEE:** the executive committee of this organization shall consist of the officers, the immediate past Southern Plant Board president, and the Southern Plant Board at-large delegate to the National Plant Board-Board of Directors.

Article V.

Section 1. **AMENDMENTS:** The Constitution may be amended at any meeting by three fourths vote of the members represented, provided those present constitute a quorum and provided the



proposed amendment or amendments have been submitted to each member thirty (30) days before the meeting.

Southern Plant Board By-Laws

Article I.

The duties of the officers shall be such as are ordinarily performed by such officers in similar organizations.

Article II.

The officers and representatives of this Board may be elected by written, voice or electronic means provided those present constitute a quorum.

Article III.

The executive committee shall function in all matters for the Board in the interim between meetings. Action of the executive committee shall be communicated to all members of the Board.

Article IV.

The president shall appoint members to such committees as deemed necessary to conduct the business of the Board.

Article V.

A sum of money as determined by the Board shall be paid by the members to the Board to finance its operations. The Board, at its discretion, shall appropriate to the National Plant Board a sum of money to finance its operation in accordance with the needs and available funds. Money paid by member states, commonwealths, and/or territories to the treasury of the Southern Plant Board shall be available for paying ordinary expenses of the Board, including the payment of part or all of the expenses of the Board's delegates to the annual National Plant Board Meeting, or to special meetings of the National Plant Board, insofar as funds will permit.

Article VI.

The time and place of the annual meeting shall be determined by the executive committee.

Article VII.

Special meetings of the Board shall be called at the discretion of the executive committee or upon the petition of Four (4) or more member states, commonwealths, and/or territories.

Article VIII.

An executive session of the Board shall be called by the President at the request of any member of the Board with the approval of the majority of the Board Members present. Members may have their agency associates attend executive sessions. Nonmembers may appear before the Board upon majority vote of the membership present.

Article IX.

The bylaws may be amended at any meeting by a three-fourth vote of those present, providing those present constitute a quorum.

1. Adopted, as amended, by unanimous decision at the Annual Meeting of the Southern Plant Board, New Orleans, Louisiana, April 2-4, 1975.
2. Adopted, as amended, by unanimous decision at the Annual Meeting of the Southern Plant Board, New Orleans, Louisiana, April 18-21, 1983.



3. Adopted, as amended, by unanimous decision at the Annual Meeting of the Southern Plant Board, Jackson, Mississippi, April 13-16, 1992.
4. Adopted, as amended, by unanimous decision at the Annual Meeting of the Southern Plant Board, Huntsville, Alabama, April 9-11, 2001.
5. Adopted, as amended, by unanimous decision at the Annual Meeting of the Southern Plant Board, Montgomery, Alabama, April 25-28, 2010.
6. Adopted, as amended, by unanimous decision of members presents at the Bimonthly Meeting of the Southern Plant Board, utilizing virtual conferencing technology, November 8, 2023.

Updated: November 18, 2023

JOB DESCRIPTIONS

SPB PRESIDENT

- I. Provides overall coordination and leadership for the Southern Plant Board (SPB), acting as a key contact regarding plant protection and quarantine issues that may arise that are of regional significance.
- II. Acts as the SPB liaison with the National Plant Board (NPB) and serves on the NPB Board of Directors (BOD).
- III. Provides oversight and direction in planning and conducting the SPB annual meeting. Works very closely with the local arrangement contact (state contact) to determine that all details are covered for the meeting.
- IV. Assumes responsibility for contacting major SPB sponsors regarding meeting support. Keeps local arrangements individual apprised of support. The local arrangements committee can seek addition local support for meeting and associated activities.
- V. Coordinates committee and other working assignments with the SPB.
- VI. Serves as an alternate delegate to the National Plant Board Executive Committee and National Plant Council meeting should elected delegates be unable to attend.
- VII. Annual Meeting Duties:
 - 1) At current year's meeting
 - a. Call to order and opening remarks.
 - b. Conduct SPB Business Meeting.
 - c. Adjourn meeting.
 - d. Establish meeting date for next year's meeting (preferably the 2nd week in April). This is done through cooperation with the host state's SPB representative.
 - 2) April – December
 - a. Remind host state regarding meeting dates.
 - b. Assist host state in obtaining facilities and funding (sponsors).
 - c. Program committee appointed and sent letter to SPB members requesting meeting topics.



3) January – February

- a. Ask the host state to invite Commissioner/Secretary to make welcoming address and to participate.
- b. Finalize with host state meeting facilities, location, tour, etc.
- c. Send out a letter to sponsors asking for their support for current year's meeting (if you choose).
- d. Send letter to President and Executive Administrator of NPB, inviting participation at meeting and topics to be discussed.
- e. Send a letter to partner agencies requesting appropriate participation at meeting.
- f. Send a list of proposed items that APHIS staff should discuss. This information comes from Board members' answers on meeting topics.

4) February – March

- a. Responsible for preparing and distributing SPB program draft program to members thirty days (30) in advance of meeting. Program planning and development can be shared with the Vice-President. Responsible for seeing that 100 copies of the final program are available for distribution at the beginning of the annual meeting.
- b. Select committee members for appointment (nominations, awards & necrology, auditing, executive, resolution, and any other special committees).
 - Contact proposed members for their concurrence before appointing to a committee.
 - Provide guidance to committees as to what needs to be done.
- c. Email SPB members regarding program agenda.
- d. Assist HIS President and CAPS group with program details (agenda) and encourage participation at HIS and CAPS meetings.
- e. Finalize agenda and distribute (mail or email and send for posting on NPB Website) programs to encourage participation.

VICE-PRESIDENT

- I. Shares responsibility with President for developing the Southern Plant Board annual meeting program (i.e., speakers). Sends out a call for topics for discussion/presentation at the SPB meeting at least ninety (90) days in advance of the meeting dates.
- II. Confirms topics and speakers forty-five (45) days in advance of the meeting. Coordinates and communicates information with the local arrangements contact in the state hosting the meeting.
- III. Serves as Chairman, Resolutions Committee. Types and distributes SPB resolutions to distribution as indicated on each resolution. Tracks resolution follow-up for reporting at next annual meeting.
- IV. Assists and serves the SPB in other capacities as directed by the SPB President.
- V. Orders and presents the plaque to the outgoing SPB President at the annual meeting.



- VI. Serves on the NPB annual meeting Agenda Committee.

SECRETARY/TREASURER

- I. Responsible for recording minutes of the SPB annual meeting, and/or other special called meetings, and publishes and distributes annual meeting proceedings by December of the current year. The need for recording equipment should be coordinated with local arrangements contact.
- II. Prepares and mails/emails SPB dues invoices to SPB member states, commonwealths, and/or territories ninety (90) days in advance of the NPB Membership dues submission.
- III. Pays National Plant Board (NPB) dues to NPB treasurer in March each year.
- IV. Manages SPB funds (i.e., opens checking account, deposits monies in savings and/or certificate of deposit, and prepares financial report for review at the SPB meeting.) Twenty-five (25) copies of the financial report should be brought to the annual meeting for distribution.
- V. Responsible for reporting the SPB status to the IRS in December.
- VI. Responsible for maintaining Articles of Incorporation and good standing with the filing state at the beginning of the term as Secretary/Treasurer.
- VII. Responsible for preparing Distinguished Service Awards for retiring SPB members.
- VIII. Responsible for updating the Southern Plant Board Officer's Handbook.
- IX. Assists and serves SPB in other capacities as directed by the SPB President.
- X. Serves on NPB Audit Committee. The committee consists of the Secretary/Treasurer from each regional plant board, NPB Secretary and the NPB Executive Administrator.
- XI. A checklist of annual duties and responsibilities has been added to this handbook titled "Annual Duties of Executive Committee Members". Updated as needed, without need for vote.

LOCAL ARRANGEMENTS CONTACT

- I. Selects and secures hotel/motel facility for SPB annual meeting.
- II. Works with hotel/motel representatives to schedule meeting rooms, meeting socials, banquets, coffee breaks, etc. associated with planned meeting. (Note: Some sponsors prefer to personally arrange events with the hotel. President/Vice-President needs to communicate with local arrangements contact as to who these individuals are and when events are planned).



- III. Makes arrangements and secures equipment needed for meeting speakers (i.e., microphones, audiovisual, projection screen if not available in meeting room, etc.). In addition, meeting recording equipment and a word processor with operator should be provided.
- IV. Plans afternoon field trips/tour associated with SPB meeting (usually 2nd day of meeting). Plans guest program if enough attendees indicate attendance based on pre-registration information.
- V. Communicates with SPB President to determine that all bases are being covered.
- VI. Communicates closely with SPB Secretary/Treasurer regarding collection of registration fees and payment of meeting expenses. Keeps accurate records of all expenditures.

SOUTHERN PLANT BOARD COMMITTEES AND RESPONSIBILITIES

The Southern Plant Board has four basic committees that function at each annual meeting. They are listed below with a brief description of their responsibilities. It is the responsibility of the Southern Plant Board President to appoint the Committees well in advance (45 days) of the annual meeting whereby committees can gather and assemble information need for the meeting.

Resolutions Committee – The Vice-President, Southern Plant Board, automatically chairs this committee. The committee annually consists of four individuals. The Chairman of the Resolutions Committee should sound out a call for resolutions 30 days in advance of the meeting to all SPB members. When possible, resolutions should be submitted in advance of the meeting or brought to the meeting in draft form in the format requested by the Resolutions Committee Chairman. The Vice-President is responsible for the typing, editing, and distribution of the resolutions passed at the annual meeting. Copies should be distributed to all SPB members, officers of the Regional Boards (Eastern, Central and Western, National Plant Board officers, national Association of State Departments of Agriculture (NASDA), and others specified on the resolution.

Nominating Committee – This committee usually consists of 3-4 members including the committee chairman. Individuals considered for nomination for the various offices and positions should be contacted to see if they are willing to serve. Individuals should also be active in the Southern Plant Board and able to attend the annual meetings, National Plant Board meeting, Nation Plant Board Council meetings, and any other special “called” meetings. Refer to the organization chart to determine the offices and positions involved.

Awards and Necrology Committee – This committee usually consists of 3-4 members including the committee chairman. This committee has the responsibility for selecting and nominating individuals for three different awards, namely the NASDA Honor Award and the Carl Carlson Distinguished Achievement Award. These individuals can be state or federal and should be individuals that have contributed to regulatory and plant quarantine programs in their respective states, involved in regional and national plant board meetings and programs, and/or hold leadership positions in these and other organizations/associations involved in plant protection programs, etc.

Refer to Section V to review the rules governing these awards. Upon nomination of individuals for the awards, the committee must solicit the assistance of service from a colleague familiar with the nominee’s



responsibilities, accomplishments, etc. to complete a write-up on him/her following the guidelines as soon as possible.

Nominations for the Carl Carlson award could be solicited and submitted in advance of the meeting by SPB Directors, Head, etc. This award is relatively new and is for individuals/employees in regulatory and plant protection work that are not involved in administration type work (refer to rules in Section V).

The committee chairman has the responsibility for submitting the nomination write-ups to the chairman, Nation Plant Board by June 1. The SPB chairman should receive a copy of the information and accompanying letters.

The committee chairman should also notify the SPB members (30 days in advance of the meeting) requesting the names and a short summary or work history on any individuals that have retired or died since the last meeting. The SPB secretary will prepare a SPB certificate, have it framed, and forward to each retiree via state regulatory official.

Auditing Committee – This committee is usually composed of 2 or more individuals including the committee chairman. The SPB Secretary/Treasurer does not serve on the committee but assists by providing the financial documents that are necessary for the audit. The committee has the responsibility for reviewing the financial records of the SPB to determine that invoices and receipts are available for disbursements and appropriate accounting procedures are being utilized in the maintenance of SPB funds. Recommendations can be made by the committee for improvements in record-keeping procedures, and the Board should be notified of any concerns or discrepancies revealed during the auditing process.



2024 Southern Plant Board Committees

2024 Meeting Agenda Committee

Resolutions Committee (5 members)

Kenny Naylor - Chair

Nominating Committee (3-4 members)

Awards & Necrology Committee (2 or more members)



Auditing Committee (2 members)



HONORS AND AWARDS

NASDA HONOR AWARDS PROGRAM

NASDA's Honor Awards Program is designed to recognize outstanding employees of the state departments of agriculture. Each year at NASDA's annual meeting, three individuals are recognized by awards for service, administration, and communications. Nominations are accepted in the spring and then presented at the annual meeting in September. Recipients of each award are chosen by an independent panel of judges who are aware of the work of the state departments of agriculture.

The Service Award, known as the James A. Graham Award for Outstanding Service in honor of former Commissioner Jim Graham of North Carolina, is awarded to those who provide an exceptional quality of services to agricultural producers.

The nomination form can also be downloaded from the NASDA homepage at <https://www.nasda.org/about/nasda-honor-awards-program>.

SOUTHERN PLANT BOARD NOMINEES AND RECIPIENTS

<u>YEAR</u>	<u>NOMINEE</u>	<u>YEAR</u>	<u>NOMINEE</u>
1988	Jack Coley, MS	2009	Walker (Gray) Haun, TN
1989	Howard Singletary, NC	2010	Walker (Gray) Haun, TN
1990	Howard Singletary, NC	2011	Walker (Gray) Haun, TN
1991	Guy Karr, AL	2012	Gene Cross, NC
1992	Al Elder, AL	2013	-
1993	Richard Gaskalla, FL	2014	Wayne Dixon, FL
1994	Richard Gaskalla, FL	2015	Wayne Dixon, FL
1995	Richard Gaskalla, FL	2016	Larry Nichols, VA
1996	Richard Gaskalla, FL	2017	-
1997	Don Alexander, AR*	2018	-
1998	Bill Dickerson, PhD, NC	2019	-
1999	Bill Dickerson, PhD, NC	2020	-
2000	Bill Dickerson, PhD, NC	2021	-
2001	Bill Dickerson, PhD, NC	2022	-
2002	Bill Dickerson, PhD, NC	2023	-
2003	Bill Dickerson, PhD, NC		
2004	Shashank Nilakhe, PhD, TX		
2005	-		
2006	Connie Riherd, FL		
2007	-		
2008	-		

* Declined the nomination since he is a NASDA member and therefore ineligible
 ** Nominees in **bold** indicates award recipients



USDA ADMINISTRATOR AWARD

APHIS Administrator Award: An Award presented by APHIS at the National Plant Board (NPB) Annual Meeting.

To be awarded to: An individual or a group of individuals, but not limited to the official State NPB Member. Anyone representing the official State NPB Member is eligible to be a recipient. The recipient must be employed by a state department of agriculture associated with the NPB.

Purpose of Award: To recognize significant contributions in the Plant Health arena by NPB members or their representatives in dealing with a current Plant Health issue or issues.

Criteria: Individual or individuals to be nominated by their peers within the NPB.

Each regional board will nominate an individual or a group of individuals that have made significant contributions to plant pest or export challenges or issues with positive results for plant health as recognized by the NPB and USDA-APHIS-PPQ. The individual or team being nominated can be from within or outside of the regional plant board making the nomination. Name(s) will be submitted with a one-page (or less) justification for individual or group of individuals to receive this award. Regional nominations will be submitted to the NPB Awards Committee Chairperson for initial review by May 1. The nominations will then be forwarded to the NPB Board of Directors for final determination of the recipient(s).

Recipient Name or Names: Are due June 1 of each year. The name(s), title(s), and affiliation(s), of the recipient(s) will be provided in writing to Paula Henstridge, Chief of Staff, USDA-APHIS-PPQ.

SOUTHERN PLANT BOARD NOMINEES AND RECIPIENTS

<u>YEAR</u>	<u>NOMINEE</u>
2009	Richard Gaskalla, FL
2013	Terry Walker, AR
2020	Larry Nichols, VA
2021	Phil Wilson, NC
2022	-
2023	-
** Nominees in bold indicates award recipients	



CARL CARLSON AWARD

Carl E. Carlson Distinguished Achievement Award in Regulatory Plant Protection

Rules Governing the Award

The purpose of this award is to recognize and honor individuals that have distinguished themselves in the field of regulatory plant protection through service and contributions made at the field level. Those who have consistently upheld the principles of plant protection and quarantine and the ideals of the National Plant Board (NPB) in serving those citizens and industries regulated. The award was established in 1994 in remembrance of Carl E. Carlson, State Entomologist, Iowa Department of Agriculture and Land Stewardship from 1979 to 1992. The award is sponsored by Pioneer Hi-Bred International, Inc. through the Central Plant Board. The award consists of an inscribed plaque and \$250.00. The award is presented each year at the annual meeting of National Plant Board.

Employment (past or present) by an agency dealing with plant pest regulatory activities is a prerequisite for the candidate. The nomination shall include, a biographical sketch of the nominee, a photograph, a brief description of professional duties, job experience, other professional responsibilities or achievements, leadership and participation in related endeavors, awards and an evaluation and appraisal of the nominees' accomplishments, with particular emphasis on contributions and service made at the field level. Letter of support from co-workers and the private sector are encouraged.

The nominee must have demonstrated excellent performance in regulatory activities, regular and active participation in appropriate meetings and recognized by their peers as caring to the needs of all clientele being served. Previous recipients of this award are not eligible. The re-nomination of candidates for this award is welcome. Submit a formal letter of re-nomination each year before the submission deadlines. You need to send only new information as the NPB awards committee will retain all candidate documentation for two years.

The following may each submit one nomination: (1) each regional plant board chairman through their awards committee, (2) the United States Department of Agriculture (USDA), Animal Plant Health Inspection Service (APHIS), Plant Protection and Quarantine (PPQ) through its Deputy Administrator.

Nominations are due no later than June 1 each year and shall be submitted to the NPB Awards Committee Chairperson.



SOUTHERN PLANT BOARD NOMINEES AND RECIPIENTS

<u>YEAR</u>	<u>NOMINEE</u>	<u>YEAR</u>	<u>NOMINEE</u>	<u>YEAR</u>	<u>NOMINEE</u>
1994	Paul Hornby, FL	2005	Steven Bostian, AR	2016	Allison Olofson, TX
1995	Tad Hardy, LA	2006	Steven Bostian, AR	2017	Stacy Simmons, FL
1996	Terry Smith, FL	2007	Steven Bostian, AR	2018	Stacy Simmons, FL
1997	Terry Smith, FL	2008	Mathew Brodie, FL	2019	-
1998	Terry Smith, FL	2009	Mathew Brodie, FL	2020	-
1999	Terry Smith, FL	2010	David Blackburn, AR	2021	-
2000	Jeanetta Cooper, AR	2011	-	2022	-
2001	Jeanetta Cooper, AR	2012	John Rochelle, TN	2023	Elizabeth McClelland, VA
2002	Lynn Snodderly, TN	2013	Janet Lensing, KY		
2003	Lynn Snodderly, TN	2014	-		
2004	Beverly Bachus, AR	2015	Brad Cavin, SC		

*** Nominees in **bold** indicates award recipients*

SOUTHERN PLANT BOARD PAST MEETING LOCATIONS

<u>YEAR</u>	<u>LOCATION</u>	<u>YEAR</u>	<u>LOCATION</u>	<u>YEAR</u>	<u>LOCATION</u>
1940	New Orleans, LA	1980	Huntsville, AL	2003	San Juan, PR
1950	San Antonio, TX	1981	Orlando, FL	2004	Williamsburg, VA
1959	Aguas Buenas, PR	1982	Savannah, GA	2005	St. Augustine, FL
1960	Not Found	1983	New Orleans, LA	2006	Savannah, GA
1961	McAllen, TX	1984	Biloxi, MS	2007	Lexington, KY
1962	Jekyll Island, GA	1985	San Juan, PR	2008	Nashville, TN
1963	New Orleans, LA	1986	Oklahoma City, OK	2009	Greenville, SC
1964	Not Found	1987	Charleston, SC	2010	Montgomery, AL
1965	Hot Springs, AR	1988	Nashville, TN	2011	Little Rock, AR
1966	Charleston, SC	1989	Raleigh, NC	2012	San Antonio, TX
1967	Brownsville, TX	1990	Little Rock, AR	2013	New Orleans, LA
1968	Tampa, FL	1991	San Antonio, TX	2014	Raleigh, NC
1969	Biloxi, MS	1992	Jackson, MS	2015	Richmond, VA
1970	Raleigh, NC	1993	Gainesville, FL	2016	Biloxi, MS
1971	Mobile, AL	1994	San Juan, PR	2017	Cocoa Beach, FL
1972	Savannah, GA	1995	Atlanta, GA	2018	Charleston, SC
1973	San Juan, PR	1996	Nashville, TN	2019	Nashville, TN
1974	Hot Springs, AR	1997	Charleston, SC	2020	*Virtual Meeting
1975	New Orleans, LA	1998	Tulsa, OK	2021	*Virtual meeting
1976	Tulsa, OK	1999	Fayetteville, AR	2022	Oklahoma, City, OK
1977	Biloxi, MS	2000	San Antonio, TX	2023	Gulf Shores, AL
1978	Asheville, NC	2001	Huntsville, AL		
1979	Nashville, TN	2002	Baton Rouge, LA		

*Virtual meeting in response to Covid 19 health emergency.



NATIONAL PLANT BOARD PAST MEETING LOCATIONS

<u>YEAR</u>	<u>LOCATION</u>	<u>YEAR</u>	<u>LOCATION</u>	<u>YEAR</u>	<u>LOCATION</u>
1974	Jackson Hole, WY	1991	Kalispell, MT	2008	Solomons, MD
1975	Richmond, VA	1992	Portland, ME	2009	Oklahoma City, OK
1976	Charleston, SC	1993	New Orleans, LA	2010	Indianapolis, IN
1977	Madison, WI	1994	Chicago, IL	2011	Denver, CO
1978	Reno, NV	1995	San Diego, CA	2012	Mystic, CT
1979	Niagara Falls, NY	1996	Pittsburgh, PA	2013	Louisville, KY
1980	Brownsville, TX	1997	St. Petersburg, FL	2014	St. Louis, MO
1981	Duluth, MN	1998	Grand Rapids, MI	2015	Sedona, AZ
1982	Sacramento, CA	1999	Portland, OR	2016	Wilmington, DE
1983	Honolulu, HI	2000	Wilmington, DE	2017	Savannah, GA
1984	Cherry Hill, NJ	2001	Asheville, NC	2018	Cleveland, OH
1985	Orlando, FL	2002	Duluth, MN	2019	Kalispell, MT
1986	Kansas City, MO	2003	Tacoma, WA	2020	Zoom meeting
1987	Jackson Hole, WY	2004	Niagara Falls, NY	2021	Zoom meeting
1988	Atlantic City, NJ	2005	Biloxi, MS	2022	Lancaster, PA
1989	Mobile, AL	2006	Milwaukee, WI	2023	Little Rock, AR
1990	Lincoln, NE	2007	Honolulu, HI		

*** Locations in **bold** indicates National Plant Board meeting site hosted by SPB member.*



**SOUTHERN PLANT BOARD
PAST OFFICERS**

<i>September 1, 1999 – August 31, 2001</i>	President	Ken Glenn (SC)
	Vice President	Connie Riherd (FL)
	Secretary/Treasurer	Craig Roussel (LA)
<i>September 1, 2001 – August 31, 2003</i>	President	Connie Riherd (FL)
	Vice President	Craig Roussel (LA)
	Secretary/Treasurer	Gray Huan (TN)
<i>September 1, 2003 – August 31, 2005</i>	President	Craig Roussel (LA)
	Vice President	Gray Huan (TN)
	Secretary/Treasurer	Gene Cross (NC)
<i>September 1, 2005 – August 31, 2007</i>	President	Gray Huan (TN)
	Vice President	Gene Cross (NC)
	Secretary/Treasurer	Sancho Dickinson (OK)
<i>September 1, 2007 – August 31, 2009</i>	President	Gene Cross (NC)
	Vice President	Sancho Dickinson (OK)
	Secretary/Treasurer	Christel (Hardin) Stewart (SC)
<i>September 1, 2009 – August 31, 2011</i>	President	Sancho Dickinson (OK)
	Vice President	Christel (Hardin) Stewart (SC)
	Secretary/Treasurer	Mike Evans (GA)
<i>September 1, 2011 – August 31, 2013</i>	President	Christel (Hardin) Stewart (SC)
	Vice President	Mike Evans (GA)
	Secretary/Treasurer	Terry Walker (AR)
<i>September 1, 2013 – August 31, 2015</i>	President	Mike Evans (GA)
	Vice President	Larry Nichols (VA)
	Secretary/Treasurer	Kenneth Calcote (MS)
<i>September 1, 2015 – August 31, 2017</i>	President	Larry Nichols (VA)



	Vice President	Kenneth Calcote (MS)
	Secretary/Treasurer	Phil Wilson (NC)
<i>September 1, 2017 – August 31, 2018</i>	President	Kenneth Calcote (MS)
	Vice President	Phil Wilson (NC)
	Secretary/Treasurer	Trevor Smith (FL)
<i>September 1, 2018 – August 31, 2019</i>	President	Phil Wilson (NC)
	Vice President	Trevor Smith (FL)
	Secretary/Treasurer	Ansel Rankins (LA)
<i>September 1, 2019 – August 31, 2021</i>	President	Trevor Smith (FL)
	Vice President	Ansel Rankins (LA)
	Secretary/Treasurer	Awinash Bhatkar (TX)
<i>September 1, 2021 – August 31, 2023</i>	President	Ansel Rankins (LA)
	Vice President	Awinash Bhatkar (TX)
	Secretary/Treasurer	Kenny Naylor (OK)
<i>September 1, 2023 – August 31, 2025</i>	President	Awinash Bhatkar (TX)
	Vice President	Kenny Naylor (OK)
	Secretary/Treasurer	David Gianino (VA)



Annual Duties of Executive Committee Members

Secretary/Treasurer

Updated on 11-8-2023.

August

Compile SPB Breakout meeting minutes at National Plant Board Meeting.

September

Update Southern Plant Board Handbook and distribute to members for review/approval.

October

Sign the W-9 form for the SPB.

November

Distribute SPB Breakout meeting minutes from National Plant Board Meeting.

December

Submit 990-N or appropriate tax form with IRS.

Submit status with IRS.

January

Prepare and mail/email invoices for SPB Membership Dues – 90 days from NPB Dues being submitted.

February

TBD

March

Pay National Plant Board Membership Dues

April

TBD

May

TBD

June

TBD

July

TBD